



# MINUTES

**Of a Meeting of the Council of the City of Kenora  
Wednesday, July 19, 2023  
5:00 p.m.**

Livestream Recording:

<https://kenora.civicweb.net/document/18644/?splitscreen=true&media=true>

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**With** Mayor A. Poirier in the Chair, Councillor B. Bernie, Councillor G. Chaze, Councillor L. Koch, Councillor B. Manson, Councillor L. Moncrief, Councillor K. Van Belleghem

**Staff:** Kyle Attanasio, CAO, Heather Pihulak, Director of Corporate Services/City Clerk, Ryan Marsh, Director of Finance, Janis Pochailo, Director of Planning & Building Services, David Pratt, Director of Fire & Emergency Services, Roberta Marsh, Director of Human Resources Risk and Insurance, Stace Gander, Director of Economic Growth & Recovery, Greg Breen, Director of Engineering & Infrastructure

## **Call to Order**

Mayor Poirier called the meeting to order at 5:00 p.m.

## **Land Acknowledgment**

### ***Delivered by Councillor Van Belleghem***

As we gather, we recognize that we are on Treaty Three Lands which are steeped in rich Indigenous history and home to many First Nations and Metis people today. We continue to be thankful for the partnerships with Indigenous people.

We give thanks for the many blessings we enjoy in the City of Kenora. We seek wisdom in our minds, clearness in our thinking, truth in our speaking and always love in our hearts, so that we may try always to unite the Citizens of Kenora. Let these principles guide us in our decision making.

## **Public Information Notices as per By-law Number 160-2022**

Mayor Poirier then read the following notices:-

As required under Notice By-law #160-2022, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Authorize a budget amendment in the amount of \$46,688.30 for the purchase of replacement servers for the City IT asset replacement funded through the IT reserves
- Declare lands surplus to the needs of the Municipality – 117 Main Street South and sell lands

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Poirier asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting

- ii) From a Meeting at which a Member was not in Attendance

Councillor Koch declared an indirect pecuniary interest as it relates to resolution #3 regarding Municipal Insurance. Her spouse is employed by Westland Insurance, the City's brokerage.

### **Confirmation of Minutes**

#### **1. Moved by G. Chaze, Seconded by K. Van Belleghem & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-  
Regular Council – June 21, 2023

### **Deputations**

#### **Ne-Chee Friendship Centre – Kenora Legion Purchase**

Patti Fairfield was present to advise Council that they have purchased the Kenora Legion building. They are remaining in the current location on Second Street South to continue their programming. The biggest purpose for purchasing the building is for the auditorium. This was a prime opportunity for them to expand and have the opportunity to expand and have space for larger events. They have agreed to lease the canteen space to the Kenora Legion for up to two years and will give them time to find another location.

Council thanked Patti for her presentation and the information shared with the public.

#### **FoodCycle Science – FoodCycler\_Pilot Program Survey Results Presentation**

Jessica Taylor from FoodCycle Science provided the results from the 2023 FoodCycle pilot program. There are 97 municipal partners in the program. With support from Impact Canada's Food Waste Reduction Challenge a second pilot program was run in the City of Kenora that included 250 participating households.

We now have 500 FoodCyclers in the City of Kenora (6.5 total private dwellings). 58.5 MT of food waste diverted from landfill/year from 250 FoodCyclers in pilot program. 83.18% of residents reported a reduction in their monthly garbage production as a result of diverting their food waste. 99.5% of participants will continue using the FoodCycler. 500 FoodCyclers in Kenora (~6.5% total private dwellings) diverting. ~118MT of food waste from landfill/year. Next Steps are expanded program to reach more households Comprehensive municipal program designed for you by Food Cycle Science.

### **Additions to the Agenda**

None

#### **Crime Prevention & Community Well-Being Advisory Committee Appointment 2. Moved by K. Van Belleghem, Seconded by G. Chaze & Carried:-**

That Council hereby appoints Cynthia McDougall/Hayley Neniska (WNHAC) to the to the Kenora Crime Prevention & Community Well-Being Advisory Committee for a term at the pleasure of Council no later than November 14, 2026; and further

That the appointment of Laurel Pirrie be hereby rescinded effective July 19, 2023.

## **2023/2024 Insurance Renewal**

### **3. Moved by R. Bernie, Seconded by B. Manson & Carried:-**

That Mayor and Council accept the premium quoted by Intact Public Entities (IPE) in the amount of \$686,194.00 plus applicable taxes; and further

That Council directs administration to finalize the 2023 Municipal Insurance Program for the policy term July 1, 2023 to July 1, 2024.

**Councillor Koch Abstained.**

## **Budget Amendment - IT Server Replacements**

### **4. Moved by B. Manson, Seconded R. Bernie & Carried:-**

That Council hereby authorizes a budget amendment in the amount of \$46,688.30 for the purchase of replacement servers for City IT asset replacements to be funded through the IT reserves; and further

That in accordance with the Public Notices Bylaw 160-2022, notice is hereby given that Council intends to amend their 2023 capital budget for the immediate replacement of these servers from the IT reserves; and further

That three readings be given to a bylaw for this purpose.

## **Section 357's**

### **5. Moved by L. Koch, Seconded by B. Manson & Carried:-**

That Council hereby approves Section 357 tax adjustments with potential refunds totaling \$2,431.41.

## **Keewatin Dog Park Development**

### **6. Moved by R. Bernie, Seconded by B. Manson & Carried:-**

That Council receives a land evaluation report to evaluate the potential addition of an off-leash dog park in the City; and further

That the potential development of this off-leash dog park location within Keewatin be added to the unfunded list, for discussion and decision as a part of the upcoming 2024 budget deliberations.

## **Coker Road Geotechnical Report Options**

### **7. Moved by G. Chaze, Seconded by K. Van Belleghem & Carried:-**

That Council receives the Coker Road geotechnical investigation and recommendation report provided by Stantec Consulting Ltd; and further

That given the stabilization of Rice Bay water levels during June 2023, Council directs administration to proceed immediately with the reopening of Coker Road, subject to both:

- the recommended conditions of Option 3, and

- the required road maintenance, culvert repair, and drainage ditching, acknowledging that the costs for the City of Kenora's Engineering Department support and the required contractor costs and contract administration costs are not included in Stantec's Option 3 opinion of probable cost; and further

That administration presents a budget amendment, to be developed through total scope pricing of Option 3, to Council in Council's September 2023 Committee of the Whole meeting; and further

That Council directs administration to proceed with Option 2B – Realignment of Coker Road with a 50km/h design speed and that a placeholder for this work be incorporated into the 2024 budget development process.

Discussion: Clarification on the 2024 budget

### **Deeming certain lands not to be a registered plan of subdivision**

#### **8. Moved by K. Van Belleghem, Seconded by L. Moncrief & Carried:-**

Pursuant to the provisions of Section 50(4) of the Planning Act, RSO 1990, c. P.13, as amended, the Council of a local municipality may by bylaw designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed not to be a registered plan of subdivision for the purposes of Subsection 50(4) of the said Act; and further

That Lots 11 and 12, Block 72 on Registered Plan of Subdivision Plan 18 in the City of Kenora are within a plan of subdivision registered for more than eight years; and further

That Council gives three readings to a bylaw to deem the above-mentioned lands not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act.

### **Declare lands Surplus to the needs of the Municipality and sell lands-117 Main St S**

#### **9. Moved by L. Moncrief, Seconded by K. Van Belleghem & Carried:-**

That The Corporation of the City of Kenora identify the lands commonly described as 117 Main Street South as surplus land to the needs of the municipality; and further

That Council hereby authorize the Mayor and Clerk to execute a purchase and sale agreement between the Corporation of the City of Kenora and Kenora HK Properties Ltd. for the sale of the identified lands with civic address 117 Main Street South in the amount of \$135,000 plus HST; and further

That in accordance with public notices bylaw 160-2022 Council hereby provides notice of the intention of Council to pass this By-law to sell the surplus lands; and further

That three readings be given to two by-laws for this purpose.

### **Zoning Bylaw Amendment D14-23-05 – 725 Railway Street**

#### **10. Moved by B. Manson, Seconded by R. Bernie & Carried:-**

That the Application for Zoning By-law Amendment, File No. D14-23-05, to change the zoning of the subject property located at 725 Railway Street from "LC" Local Commercial Zone to "LC[57]" Local Commercial, Exception Zone with permitted site-specific use of a shelter kennel to be used exclusive for cats and with no outdoor housing of animals, be approved; and further

That Council gives three readings to a bylaw to that effect.

### **Various Agreements**

#### **11. Moved by L. Koch, Seconded by B. Manson & Carried:-**

That the Mayor and Clerk be hereby authorized to execute the following agreements on behalf of the Corporation of the City of Kenora:

- RSM Building Consultants Services Agreement
- Roofing Solutions Services Agreement
- Derouard Motors Purchase Agreement
- Rural Economic Development Program Funding Agreement
- Iron Clad Storage Inc. Site Plan Agreement

That three readings be given to bylaws for this purpose.

### **Various Minutes**

#### **12. Moved by R. Bernie, Seconded by B. Manson & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- June 15, 2023 – Accessibility Advisory Committee
- May 24 & June 28, 2023 – Kenora Public Library Board
- April 20 & June 27, 2023 – The MUSE
- June 6, 2023 – Sustainability Advisory Committee; and further

That Council hereby receives the following Minutes from other various Committees:

- February 23, March 30 Regular Meeting, April 11, 2023 Special Meeting – Kenora Police Services Board
- March 30, 2023 – District of Kenora Home for the Aged
- April 21, 2023 – Northwestern Health Unit; and further

That these Minutes be circulated and ordered filed.

**Discussion:** Council congratulated our Kenora Library member Marj Poirier who is now the President of the Ontario Library Association. This is very significant for our community to have a local Board member as President of this important Association at the provincial level.

### **Water/Wastewater Systems Monthly Summary-May 2023**

#### **13. Moved by G. Chaze, Seconded by K. Van Belleghem & Carried:-**

That Council of the City of Kenora hereby accepts the May 2023 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Deputy Fire Chief Appointment**

**14. Moved by K. Van Belleghem, Seconded by L. Moncrief & Carried:-**

That Council hereby appoints Dexter Hupe to the position of Deputy Fire Chief for the Corporation of the City of Kenora effective July 17, 2023.

### **Temporary Chief Building Official Appointment**

**15. Moved by L. Moncrief, Seconded by K. Van Belleghem & Carried:-**

That Council hereby appoints Devon Staley and Max Emami as the Chief Building Officials of the Corporation of the City of Kenora during the pleasure of Council and until the said office is filled on a permanent basis by a further By-law of the Corporation; and further

That bylaw number 132-2006 be hereby repealed.

### **Bylaw Enforcement Officer Appointment**

**16. Moved by B. Manson, Seconded by R. Bernie & Carried:-**

That Council hereby appoints Mateusz Gren as a By-Law Enforcement Officer in and for the City of Kenora under the authority of the Police Services Act; and further

That this appointment shall take effect and come into force upon third and final reading thereof; and further

That By-law Number 23-2022 be hereby repealed.

### **Approval of By-laws**

**17. Moved by L. Koch, Seconded by B. Manson & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

#94-2023 to #106- 2023 as outlined on the July 19, 2023 Council agenda

### **Notices of Motion**

Councillor Moncrief provided Council notice that she will bring forward a Notice of Motion to the September 20, 2023 meeting of Council pertaining to reinstating the Re-Use Area at the Transfer Station.

### **Proclamations**

None

### **Announcements**

**The following was highlighted by Council:**

1. Councillor Chaze thanked the residents of the Black Sturgeon area as we investigate the issues around the Coker Road area and the staff to determine what

needs to be done. They have had ongoing disruption and we appreciate their patience.

2. Councillor Manson announced the Lake of the Woods Stewardship Association is hosting tours at the Experimental Lakes area on August 10 & 17. Register through LOWDSA. They are also seeking new members to join their environment committee.
3. Councillor Koch announced the launch of the Lori Nelson legacy fund with the Kenora Regional Community Foundation which was unveiled at an event this weekend. If interested in contributing to the arts in Kenora, you can do that through the website.
4. Councillor Koch presented a citizen recognition award at the Winnipeg Symphony Orchestra on July 2nd to Suzanne MacIntosh to honour and recognize her contributions to music in our community.
5. Councillor Bernie provided accolades to the staff at City Hall. Our staff are our biggest resources and recognize them for the work they do day in and day out.
6. Mayor Poirier noted the Lori Nelson endowment fund and the attendance on Sunday July 16<sup>th</sup>. The attendance of Council was appreciated.

### **Adjourn to Closed Session**

#### **18. Moved by R. Bernie, Seconded by B. Manson & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 5:44 p.m. to discuss items pertaining to the following:-

- i) Education & Training Members of Council (3 matters–KDSB update, OPP update CAO, updates)
- ii) A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value (2 matters-Synergy North Agreement, OPP Policing costs)
- iii) Disposition of Land (1 matter-recreation property)
- iv) Labour Relations (1 matter-staffing consideration)

### **Reconvene to Open Meeting**

Council reconvenes to open session at 10:10 p.m. with no reports from its closed session.

### **Close of Meeting**

#### **19. Moved by L. Moncrief, Seconded by K. Van Belleghem & Carried:-**

That this meeting be now declared closed at 10:13 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2023**

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**Mayor**

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**City Clerk**